# INTERAGENCY AGREEMENT AND SOCIAL SUPPORT TEAM
## SELF ASSESSMENT CHECK LIST

These questions are designed as an aid to create information sharing agreements among schools, law enforcement, prosecution, courts, mental health, social services and other stakeholder professionals. **The goal is to assure a safe environment for students and staff,** provide a basis from which communities can organize Interagency Social Support Teams (ISST) that are encouraged by the legislature and share information mandated by statute (CRS 22-32-109.1(3) & CRS 19.1.303 and 304). The questions should be answered from each agency's perspective. Each stakeholder agency should complete the checklist independently, then share the results and resolve differences.  It is helpful to create a set of answers for incidents occurring on school grounds and off-campus, and for differing behaviors such as 1) rule breaking, 2) threats, and 3) unusual behaviors that may signal a school/public safety concern.

*A "No" or conflicting answers between stakeholders indicates more discussion/action required.*

| CHECKLIST | YES | NO |
|---|---|---|
| **1. Does each ISST agency share sufficient information to address public safety concerns?** | | |
| **1-a**  Do you understand your confidentiality requirements? | | |
| **1-b** Do you understand that schools are criminal justice agencies and therefore have access to criminal justice records? | | |
| **1-c** Do you understand there are exceptions to confidentiality requirements for public safety purposes? | | |
| **1-c** Do you have a written policy and/or procedures that indicate how information is shared between agencies and other providers? | | |
| **1-d** Do you have a form for release of information? | | |
| **2.   Does each ISST team include the following recommended members to manage threat and/or other public safety concerns involving students:** | | |
| • School representatives (administrator, special ed, psychologist, social worker, counselor) | | |
| • Law enforcement and prosecution representatives | | |
| • Juvenile justice representatives (probation, parole, diversion, DA) | | |
| • Human services or social services | | |
| • Mental health agency | | |
| **3. Are ISST agencies and staff trained to identify and respond to warning signs and/or threatening behavior?** | | |
| **3-a**. Does this training for new and returning staff occur at least on an annual basis? | | |
| **3-b**  Have you adopted a threat assessment protocol? (Used for actual threats/violence) | | |
| **3-c**  Have you adopted a risk assessment protocol?  (Used to identify risk and protective factors) | | |
| **4. When a student exhibits an early warning sign or threatening behavior, are other agencies notified?** | | |
| **4-a**. Do you have a written policy and/or procedures that indicate who is responsible for notification? | | |
| **4-b**. Do you have a written policy and/or procedure that indicate who is notified and how they will be notified? | | |
| **5. Is there an automatic review of the situation by more than the agency first collecting the information?** | | |
| **5-a**. Do you have a written policy and/or procedure that indicate how a review will be conducted, who attends the review, and when parents are involved? | | |
| **6. Are results of the review communicated to persons working directly with the student?** | | |
| **6-a**. Do you have a written policy and/or procedure that indicate how a review is communicated? | | |
| **6-b**. If the review reveals no public safety concern, is that communicated? | | |